

**Minutes of the Audit Committee  
22 June 2017**

**Present:**

Councillor M.J. Madams (Chairman)  
Councillor D. Patel (Vice-Chairman)

Councillors:

H.R.D. Williams

**Apologies:** Councillors T.J.M. Evans, B.B. Spoor and H.A. Thomson

**450/17 Minutes**

The minutes of the meeting held on the 18 May 2017 were approved as a correct record.

**451/17 Disclosures of Interest**

There were none.

**452/17 Corporate Risk Management**

The Internal Audit Manager summarised the risks affecting the Council as outlined in the report and highlighted a number of issues, specifically Corporate Health and Safety, Information Governance, ICT Security, risk of failure in service delivery, the Code of Corporate Governance, Procurement, Housing, Safeguarding and Debt Recovery.

The Committee noted that two risks continued to be rated as red – the Code of Corporate Governance and Procurement – and requested more detailed updates on these issues for consideration at its next meeting.

The revised Register was considered to be an accurate reflection of the high level risks affecting the Authority and progress on actions was documented on the Register.

**Resolved** that:

1. The contents of the Corporate Risk Register be noted and accepted;
2. That the Corporate Risk Register be recommended to Cabinet for approval.

**453/17 Recruitment and retention**

The Group Head for Commissioning and Transformation explained the work that was being undertaken by the Council on both recruitment and retention and training and development matters.

The Committee welcomed the recent progress that had been made and requested a further short update for consideration at its next meeting.

**Resolved** to note the update on recruitment and retention.

**454/17 Internal Audit Work Summary 2016-17**

The Internal Audit Manager outlined the Internal Audit Service Review 2016-17 which summarised the internal audit work carried out by the team during this period. The Internal Audit Manager's opinion was that the Council's internal control environment was generally adequate and effective.

The Committee noted that limited attention had been given to Partnership Governance and requested an update on this issue for consideration at its next meeting.

**Resolved** to note the Internal Audit Annual Report 2016-17.

**455/17 Committee Work Programme**

The Committee considered its Work Programme for the remainder of the 2017-18 Municipal year.

**Resolved** that the Committee Work Programme for the remainder of the 2017-18 Municipal year, be approved, subject to the inclusion of update reports at its September meeting on the Code of Corporate Governance, Procurement, Recruitment and Retention and Partnership Governance.